

**MINUTES OF A REGULAR MEETING OF THE PRINCETON CITY COUNCIL HELD ON  
AUGUST 10, 2023, 7:00 P.M.**

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**1. Call to Order - Roll Call**

Mayor Thom Walker called the meeting to order and led the Pledge of Allegiance to the Flag. Council members present were Vicki Hallin, Jenny Gerold, Jack Edmonds and Jeff Reynolds. Others present: City Administrator Michele McPherson, Clerk Shawna Jenkins, Public Works Director Bob Gerold, Police Chief Todd Frederick, Community Developer Planner Stacy Marquardt, Wastewater Plant Manager Chris Klinghagen, Fire Chief Ron Lawrence, Technology Services Manager Ed Yost, Liquor Store Manager Dylan Donner and Attorney Damien Toven. Absent was Public Utility Manager Keith Butcher.

**2. Pledge of Allegiance**

**3. Agenda Additions / Deletions**

HALLIN MOVED TO APPROVE THE AGENDA AS PRESENTED. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**4. Consent Agenda**

4.1. Approval City Council Minutes

— ~~4.2.1 Regular Meeting of July 27, 2023~~

4.3.1 Study Session Meeting of August 3, 2023

4.2. Approve Temporary Intoxicating Liquor Permit for Christ Our Light Church Sept 17, 2023

4.3. Approve Gambling Permit for Christ Our Light Church Sept 17, 2023

4.4. Resolution 23-58 – Ordering Abatement of Public Nuisance at 509 6<sup>th</sup> Ave N

4.5. Res 23-59 – Calling for Public Hearing for Ordinance 825 – Adult Use Cannabis Moratorium

4.6. Approve public Works CIP Purchase for Loader Tires

4.7. Approve Technology Services Memorandum of Understanding with Princeton Public Utilities

4.8. Termination of Splash Park Employee Anya Byan effective 8-7-23

J Gerold requested removal of the Regular Meeting Minutes of July 27, 2023, from the Consent Agenda. It will be moved to the first item under New Business.

HALLIN MOVED TO APPROVE THE CONSENT AGENDA WITH THE REGULAR MEETING MINUTES OF JULY 27, 2023, REMOVED. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

**5. Open Forum;** *public comment on items not on the agenda. Each speaker is limited to three (3) minutes. The Council will not discuss legal matters.*

**6. Old Business**

6.1. Approve Firefighter Promotions to Probationary Status

Lawrence respectfully asked for permission to move the new six hires from the hiring status to probationary status. They have all completed the necessary steps to be promoted to the probationary status and the Fire Executive Board has also approved them to move forward.

Alexa Wiirre-05/10/2023-Approved by Council.

Brent Tholen-03/03/2023-Approved by Council.

Brittany Moser-03/03/2023-Approved by Council.

Michael Powers-03/03/2023-Approved by Council.

Sylvia Plante-03/27/2023-Interviewed by Fire Dept. on 03/27-Approved on 07/27

Zac DeValk-03/27/2023-Interviewed by Fire Dept. on 03/27-Approved on 07/27

J GEROLD MOVED TO PROMOTE ALEXA WIIRRE, BRENT THOLEN, BRITTANY MOSER, MICHAEL POWERS, SYLVIA PLANTE AND ZAC DEVALK TO PROBATIONARY STATUS. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

## **7. New Business**

### **7.1. Pizza Pub Special Event Request**

Pizza Pub Manager Jess Macko stated that they would like to have a Customer Appreciation and 5-year anniversary party on September 9<sup>th</sup>. They are looking for approval to close the street adjacent to Pizza Pub until 5pm where they will have some family fun events. They are also looking for approval to use the lot behind the building from 5pm until midnight for a DJ, drinks and games. The area will be fenced in.

J Gerold brought up the Riverside Park Campers, and that they should be notified of the late music that night. Staff will check the reservations and notify the campers of the event that evening.

HALLIN MOVED TO APPROVE THE SPECIAL EVENT AS REQUESTED. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

J GEROLD MOVED TO APPROVE THE SERVING OF ALCOHOL IN THE BACK LOT WITH THE CONDITIONS DISCUSSED WITH THE APPLICANT. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

### **7.2. Greater Life Princeton Special Event Request**

Pastor Michael Brooks advised that they are requesting the south half of the parking lot to be closed for a couple of hours. They are looking to have a Church Friends and Family Day on September 16, 2023. They are estimating 50-100 people will attend. They are looking to close that portion of the lot from 4pm to 7pm, which includes setup and cleanup.

EDMONDS MOVED TO APPROVE GREATER LIFE SPECIAL EVENT AS REQUESTED. HALLIN SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

### **7.3. Ordinance 838 – Cannabis Business Moratorium – FIRST READING**

McPherson advised that staff has drafted an ordinance authorizing a study and imposing a moratorium on the operation of cannabis businesses. This is the first reading. The Public Hearing on this ordinance will be on the August 24<sup>th</sup>, 2023, meeting.

HALLIN MOVED INTRODUCE ORDINANCE 838. J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

### **7.4. Ordinance 839 – Prohibiting the usage of Cannabis Products in public spaces.**

HALLIN MOVED TO INTRODUCE ORDINANCE 839. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

### **7.5. City Administrator Bi-Weekly Report - None**

### **7.6. Bill List**

J Gerold had a question about a bill to In Control under the Wastewater Fund. McPherson responded that this is a Capital Improvement Purchase that was approved in 2022. There have

been supply chain delays, so the payment was been split between 2022 and 2023 with monies carried forward.

J Gerold asked how long these upgrades were good. Klinghagen and Yost replied that they should be good for 10-20 years.

HALLIN MOVED TO APPROVE THE AUGUST 8<sup>TH</sup>, 10<sup>TH</sup> AND 11<sup>TH</sup>, 2023 CHECK REGISTERS CONTAINING CHECKS 86953 TO 87021 IN THE AMOUNT OF \$625,238.50 AND THE PAYROLL ELECTRONIC PAYMENTS AS NOTED ON THE PAY PERIOD 16 TRANSMITTAL REGISTER IN THE AMOUNT OF \$77,344.83 AND PAY PERIOD 16 CHECK REGISTER IN THE AMOUNT OF \$125,345.08 (EQUALS THE AMOUNT OF CHECK 886953). J GEROLD SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

**8. Committee Reports**

**9. Adjournment**

HALLIN MOVED TO ADJOURN THE MEETING AT 7:32PM. EDMONDS SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

ATTEST:

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Shawna Jenkins Tadych  
City Clerk

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Thom Walker,  
Mayor